

BSW 3rd Year

Semester V

25 CP 501 Advance English – V

Course Outcomes:

1. To apply the vocabulary for effective communication.
2. To master the skills of descriptive and concise writing.
3. To learn and practice communication in formal and informal environment.

Communication Skills

- Business communication
- Objectives of Effective communication
- Speaking skills—inviting, accepting and declining invitations, giving suggestions
- Telephonic conversation, Teleconference, video calls
- Listening skills – Listening styles

Reading Skills

- Trojan Horse --- Dr. Jayant Naralikar
- The Fun They Had --- Issac Asimov
- The Model Millionaire ---- Oscar Wilde
- O Captain! My Captain ---- Walt Whitman
- Meeting The Mahatma ---- Dr.Abhay Bang

Writing Skills

- Summary writing
- Agenda
- Minutes

25 CP 502 Method of Social Work – Social Action

Course Outcomes :

1. To know and understand the concept, history in India, Objectives and Principles of Social Action.
2. To know the Social action Practice.
3. To understand Concept of Advocacy
4. To understand the process and role of social worker in Advocacy.

Chapter I – Understanding Social Action

1. Concept and Definition of Social Action
2. Historical development of Social Action and Scope of social action in India
3. Objectives, Principles of Social Action

Chapter II Understanding Social Action practice

4. Different forms of Social Action
5. Methods of Social action
6. Strategies of Social action.

Chapter III Introduction to Advocacy

1. Concept of Advocacy
2. Advocacy as a tool of Social Action
3. Process and Role of Social worker in Social Action

25 CP 503 Method of Social Work – Social Welfare Administration

Course Outcomes:

5. To know and understand the concept of Administration.
6. To know the functions and principles of Administration.
7. To understand the Process of Administration.
8. To understand Social Welfare administration in India.

Chapter I – Introduction to Administration

1. Meaning, definition, Scope and importance of Social Welfare Administration
2. Functions of Welfare Administration
3. principles of Social Welfare Administration

Chapter II –Administrative process in Welfare Organizations

1. Planning, Organizing, Directing, Staffing, Coordinating of Welfare programs.
2. Financial administration: Budgeting, Fund raising, Accounting, Auditing
3. Public relations & reports, Maintenance of files

Chapter III - Social Welfare Administration in India

1. Central Social Welfare Board: Functions and Programs
2. State Social Welfare Board: Functions and Programs
3. Role of Social Worker in Social Welfare Administration

25 EL 501 Elective Counseling

Course Outcomes:

1. To know and understand the concept of Counseling.
2. To understand the need and importance of Counseling.
3. To understand the phases of counseling and process of Counseling.
4. To understand efforts for Environment Protection and Role of social work in it.

Chapter I – Introduction to Counseling

1. Concept, definition, objectives of counseling
2. scope and importance of counseling
3. Need of Counseling
4. Phases of Counseling

Chapter II -

1. Counseling as a technique
2. Process of counseling
3. Skills required for counseling

25 EL 502 Elective Environmental Studies

Course Outcomes:

9. To know and understand the Population, its characteristics.
10. To know the impact of Population on environment.
11. To understand the Environment
12. To understand efforts for Environment Protection and Role of social work in it.

Chapter I – Understanding Population

1. Population concept , growth
2. Characteristics of Indian Population , family size and Family planning methods/ programs
3. Determinants of Population Growth and its implications on natural resources.
4. Scarcity of Natural resources and need of sustainable environment

Chapter II – Man and Environment

1. Concept, Definition of Ecology and environment,
2. Sources and causes of pollution and Current Environmental Issues
3. Government and voluntary efforts for environment protection.
4. Role of Social Worker in protecting environment.